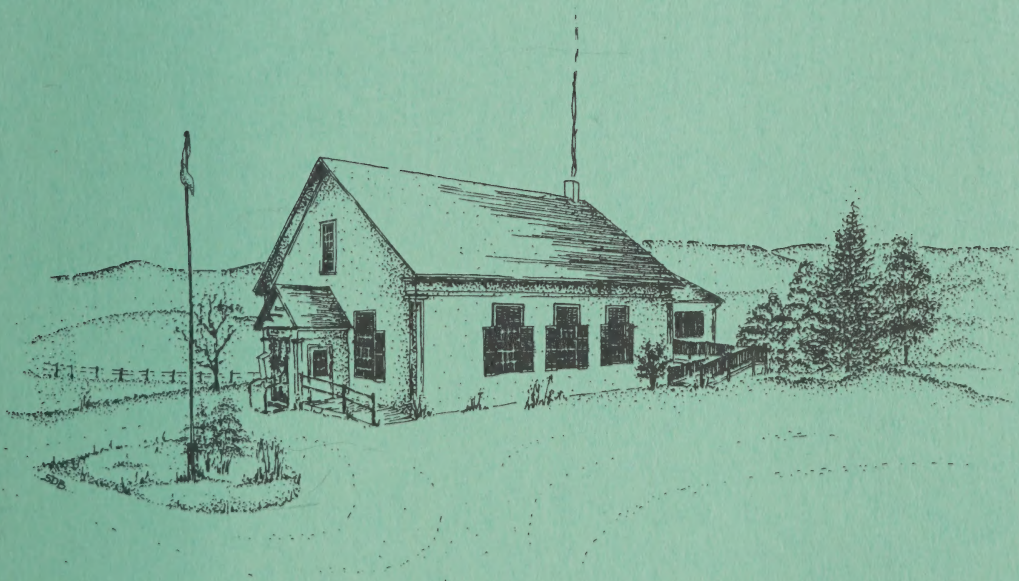


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2011

ANNUAL REPORT

for the Town of

LYMAN, N.H.



Year Ending December 31, 2011

Town of Lyman, New Hampshire

ANNUAL REPORT

Year Ending December 31, 2011

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WELCOME TO LYMAN

Town Offices

All meetings and offices are located at the Town Hall Building.
65 Parker Hill Road, Lyman, NH 03585

Office of Selectmen

Administrative Assistant - Donna Clark

Office Hours: Monday, Wednesday, Thursday 8:30 am - 3:30 pm

Monday evening 6:00 pm until close of the Selectmen's Meeting

Phone & Answering Machine: 838-5900 Fax: 838-6818

E-mail: lymanta@ncia.net

Selectmen meet Monday evenings at 6:00 pm.

Unless advertised otherwise, meetings are open to the public.

Board of Selectmen

James Trudell, Chairman (2012) 838-6089

Bruce Beane (2013) 838-5277

Stephen Moscicki (2011) 444-0363

Town Clerk/Tax Collector

Carol Messner

Phone: 838-6113 Fax: 838-6818

E-mail: lymantc@ncia.net

Office Hours: Monday and Wednesday 8:00 am - 3:30 pm

Thursday 8:00 am - 1:30 pm

(Monday evening by appointment only)

Planning Board

Meets the first Wednesday of the month at 6:00 pm.

For an appointment or information contact the Planning Board at 838-5900.

Road Crew

Town Garage: 838-5246

Located at 225 Dodge Pond Road, Lyman, NH 03585

Town Meeting

Held the second Tuesday in March. To vote, your name must be on the checklist. Contact Ann Baker, Checklist Supervisor, at 838-5907. Notices regarding when the Supervisors meet for additions and corrections are posted at the Town Offices, on our website at LymanNH.org and in the Littleton Courier. You may register to vote the day of an election.

Legal Notices

Legal notices are published in the Littleton Courier and are posted at the Town Hall and on our website at LymanNH.org.

School Meeting

The Annual School Meeting is held in March. If your name is on the Town Checklist, you are eligible to vote at the Lisbon Regional School Meeting.

Permits

Building permits (needed for all expansions or building of buildings), driveway permits, and pistol permits may be obtained through the Selectmen's Office.

Fire Permits

Contact Brett Presby, Fire Warden: 838-6689

Cutting Wood & Excavation

Intent to Cut and Intent to Excavate forms may be obtained at the Selectmen's Office.

Dog License: Due each April. See Town Clerk

Vehicle Registration: See Town Clerk

***EMERGENCIES: DIAL "911"**

Be prepared to give your assigned house number and road name.

Ambulance

Ross Ambulance Service, Littleton (non-emergency): 444-5377

Fire

Lisbon Fire Department (non-emergency): 838-2211

Police

New Hampshire State Police: 846-3333

Grafton County Sheriff: 787-6911

Mail

Lisbon Post Office: 838-2881

School

Lisbon Regional: 838-6672

Representatives: Wendy Ho-Sing-Loy: 838-5375 and Beth Hubbard: 838-5968

Trash Disposal

Obtain dump permit sticker and trash bags at the Town Office.

Lisbon Recycling/Transfer Station Hours: Saturday 8-3, Sunday 8-12, Wednesday 1-5

***Town Address Numbering System, "911 numbers" (Adopted 1996)**

All properties with primary buildings shall display the assigned number so as to be readily visible from the road. All numbers must be at least 3" in height and be in the Arabic form (0,1,2,3, etc.). For further information or for an assigned number, please contact the Town Office at 838-5900.

TOWN OFFICIALS AND EMPLOYEES

Board of Selectmen

James Trudell, Chairman	(2012)
Bruce Beane	(2013)
Stephen Moscicki	(2014)

Planning Board

(5 residents of Lyman RSA 673:2, II (b))
(3 yr. term RSA 673:5, II)

Allen Gombas, Chairman	(2012)
Roberta Aldrich	(2013)
Bruce Beane, Ex Officio	(2013)
Rosemary Colombi	(2014)
Kathryn Wohlleb	(2014)
Daniel Simpson, Alternate	
Stephen Wohlleb, Alternate	

Board of Adjustment

(5 residents of Lyman RSA 673:3, I)
(3 yr. term RSA 673:5, II)

Michael O'Brien	(2012)
Brian Santy	(2012)
David Simpson	(2013)
Robert Chenevert, Chairman	(2014)
Stephen Moscicki	(2014)
Linda Stephens, Alternate	
Donna Trudell, Alternate	

Administrative Assistant

Donna Clark

Moderator

Philip Clark (2012)

Animal Control Officer

Michael Slavtcheff

Road Crew

Thomas Smith, Road Agent
Scott Stuart, Road Crewperson

Bookkeeper

Donna Clark

Tax Collector

Carol Messner (2013)
Cynthia Schieman, Deputy

Town Clerk

Carol Messner (2013)
Cynthia Schieman, Deputy

Treasurer

Celine Presby (2013)
Janice Choate, Deputy

Ballot Clerks

Allen Gombas Wendy Ho-Sing-Loy Juanita Hubbard Nancy Labbay Terry Simpson

Cemetery Committee

Brett Presby
James Trudell
Perry Williams

School Board

Beth Hubbard	(2013)
Wendy Ho-Sing-Loy	(2014)

Conservation Commission

Lisa Linowes (2012)
Rosemary Colombi (2013)
Les Poore (2014)
James Seidel, Chairman (2014)

**Supervisors of the Checklist
(3 residents of Lyman RSA 41:46-a)
(6 yr. term RSA 41:46-a)**

Larry Schieman (2012)
Ann Baker, Chairman (2014)
John Murray (2016)

Trustees of the Trust Funds (3 yr. term RSA 31:22)

Christine Meserve (2012)
Lisa Linowes (2013)
Beth Hubbard (2014)

Drug & Alcohol Testing Supervisor/Safety Coordinator

Donna Clark

Welfare Officer

Donna Clark

Forest Fire Warden

Brett Presby
Richard Hubbard, Deputy

Handicap Coordinator

Board of Selectmen

Health Officer

Stanley Borkowski

Emergency Management Director

Michael O'Brien

Regularly Scheduled Meetings

The Selectmen generally meet Monday evenings at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Planning Board meets the first Wednesday of the month at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Zoning Board of Adjustment, Conservation Commission, Trustees of the Trust Funds, Cemetery Committee and Supervisors of the Checklist meet as needed.

All meetings or changes in date/time are posted at the Town Hall and on our website at LymanNH.org. Public notices are also published in the Littleton Courier, when required.

RESULTS OF THE 2011 WARRANT

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY, the EIGHTH day of MARCH 2011; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the evening in said Town Hall, to act on Article 1, the remaining Articles to be considered at **SEVEN O'CLOCK** in the evening.

Article 1. *To choose all necessary Town Officers for the ensuing year.*

Article 1 was acted upon during the hours of 11:00 am when Moderator Phil Clark opened the polls until the polls were declared closed at 6:00 pm in said Town Hall.

Present were Moderator: Phil Clark, Selectmen Chairman: Jim Trudell, Selectman: Bruce Beane, Administrative Assistant (AA): Donna Clark and Town Clerk/Tax Collector (TC/TX): Carol Messner. At 7:00 pm Moderator Clark called the meeting to order, welcomed all, reviewed procedures of order and thanked all for coming. He read the results of Article 1.

The following were chosen as Town Officers for the ensuing year:

Selectman (1) (three year term):	
Stephen Moscicki *	60 votes
Selectman (1) (two year term):	
Bruce E. Beane *	65 votes
Planning Board (2) (three year term):	
Rosemary Colombi *	52 votes
Kathy Wohlleb *	54 votes
Board of Adjustment (2) (three year term):	
Robert Chenevert *	56 votes
Stephen Moscicki *	54 votes
Trustee of the Trust Fund (1) (three year term):	
Beth Hubbard *	9 votes

Article 2. *To see if the Town will vote to raise and appropriate the sum of Three Hundred Forty-Seven Thousand Four Hundred Ninety Dollars (\$347,490) to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)*

Executive	43,215
Election, Reg., Vital Statistics	32,570
Financial Administration	34,920
Legal Expenses	1,000
Personnel Administration	52,925
Planning	6,904
Zoning	2,145
General Government Buildings	30,820

<i>Cemeteries</i>	3,200
<i>Insurance otherwise not allocated</i>	11,351
<i>Advertising & Regional Assoc.</i>	1,600
<i>Other General Government</i>	700
<i>Ambulance</i>	8,716
<i>Fire</i>	16,850
<i>Emergency Management</i>	4,620
<i>Solid Waste Disposal</i>	42,540
<i>Health Officer</i>	1,180
<i>Animal Control</i>	1,265
<i>Health Agencies</i>	4,364
<i>Welfare Administration</i>	580
<i>Welfare Vendor Payments</i>	100
<i>Parks and Recreation</i>	110
<i>Library</i>	1,100
<i>Patriotic Purposes</i>	85
<i>Other Culture</i>	1,250
<i>Conservation</i>	50
<i>Principal on Long Term Notes</i>	30,910
<i>Interest on Long Term Notes</i>	7,420
<i>Interest on TAN</i>	5,000

Article 2 was read aloud by Moderator Clark. The Article was moved by Nancy Labbay and was seconded by Mark Chain. Trudell began by explaining that absent Selectman, Steve Moscicki was trying to get out through the snow in his driveway after the recent storm. He introduced himself, the other Selectman, the AA and the TC/TX. He thanked former Selectman Elaine Sherry for her work & efforts for the past 4 years saying it was very appreciated. He said the Selectmen were glad to have newly elected Selectman Beane aboard. The audience viewed a summary of the Articles with their appropriations on the overhead projector. The total 2011 proposed budget of \$675,815 was \$4,170 less than the 2010 proposed budget of \$679,985. The audience then viewed "The 2011 Budget Summary – Proposed". Trudell explained that their goal is a zero increase in taxes. Revenues are down a bit so they arrived at an educated estimation of a \$16,977 tax increase. The audience in attendance of approximately 35 people then viewed the "2010 Net Appropriation - Actual versus the 2011 Budget Summary – Proposed". Trudell went line by line down through the figures. Any discussion of merit is as follows:

Education for new Selectman Beane and continuing education for the other Selectmen will be sought. They are proposing a 3% increase based on the current 32 hr week for Administration. This category is up by \$908. Money that is not expended goes back into the general fund and into the fund balance and can help offset taxes. Per a Local Government Center (LGC) report the TC/TX salary was deemed low so they are proposing a 5% increase instead of the 3% proposed for others. Deputy Clerk Cindy Schieman also does a great job and steps in when needed. This category is down by \$945. The Auditing budget is down and the Bookkeeping budget is up as AA Clark begins to take over more of the auditing functions, adds one hour per week plus the proposed 3%. A 3% increase is also proposed for Celine Presby, Treasurer. She also does a great job. Trudell said he really means it about all the town workers. They all

love the town and they work very hard for us. Legal expenses in 2010 were mainly spent on the forest deal. Health insurance goes thru LGC and was reduced for 2011. Our premium is probably as low as possible since we are part of a huge pool. Increased cost sharing is on the agenda to be looked at if insurance costs keep rising. Per LGC, Lyman is comparable to other towns of similar situation as far as wages and benefits offered. Trudell praised the Planning Board work on rules of procedure to promote consistency as membership changes. The Zoning Board proposed \$500 increase is for secretarial work. The General Government Building expense category is reduced by \$20,000 as the money to cover the new generator has been encumbered. Also proposed are vinyl siding the front of the building and adding outdoor lights to the parking lot. Last year the roof and the water tank were replaced. The cemetery maintenance contract will be continued as other bids were extremely high. They plan to begin repairing some grave stones this year. Unemployment benefits were increased from 26 weeks to 99 weeks thus explaining our increase of \$360. A property taken by tax deed needs repairs. Deeded Property is a new line item in the budget. The town will likely put this property up for sale. Responding to a Budget Hearing inquiry Trudell said the average response time for Ross Ambulance is 22 minutes and for Lisbon Life Squad is 11 minutes. The Lisbon Life Squad will begin by transporting Lisbon residents only and expand when possible. Michael O'Brien, a Lyman resident, has been hired as our Emergency Management Director. He will be trained by Homeland Security and work on a plan for Lyman. He will be paid quarterly. Lyman received back \$25,000 from recycling in 2010. The more we recycle the more we make. Lyman's Health Officer position was filled by the contracted services of Stan Borkowski who also services Lisbon. A new Health Agency that the Selectmen deemed appropriate to support this year is the Burch House which provides shelter and services for victims of domestic and sexual violence. Loans are for the grader, the dam and the 10-wheeler. This is the last year for grader payments. Trudell added a mention to the school board members of Lyman that when the school bond ends in 2013 the hope is a reduction in our school tax payments. The Article 2 budget totals \$20,273 less than the budgeted amount for Article 2 in 2010.

Moderator Clark opened the floor for discussion. He recognized resident Bryson Yawger who wanted to "congratulate our Selectpersons and our town employees for the good job that they do". He asked for and received a round of applause. Trudell said we all work together. We have a great town, residents, workers and a common goal of keeping taxes down and also keeping the services.

Clark re-read the Article and called for a vote. All voted aye. **Article 2 passed.**

Article 3. *To see if the Town will vote to raise and appropriate the sum of Two Hundred Sixty-Seven Thousand One Hundred Twenty-Five Dollars (\$267,125) for maintenance, expenses, salaries, supplies, equipment and street lighting for the Highway Department for the ensuing year. (Majority vote required) (Recommended by Selectmen)*

Highway Administration	\$ 96,750
Highway Maintenance	\$169,825
Street Lighting	\$ 550

Clark read the Article which was moved by Nancy Labbay and seconded by Annie Baker. They are entertaining putting ledge pack on a couple roads this year along with calcium chloride to test that. They will continue to grade, gravel, ditch, calcium chloride and roadside mow. They have a good price on sand now so will try to increase their current 1 year supply to a 2 year supply. Diesel prices are still a worry but otherwise things are in good shape. A large culvert was replaced on Pettyboro Rd with a large expensive box culvert and it came out great. The new streetlight at the end of Lyman Road at Rte 302 cost a bit more than estimated. Resident, Annie Baker said it is absolutely fabulous. All applauded.

Moderator Clark opened the Article for discussion. Being none he called for a vote. All voted aye. **Article 3 passed.**

***Article 4.** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in the existing Highway Equipment Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Nancy Labbay and seconded by Annie Baker. Last year this fund was used to purchase a \$75,000 2010 CAT backhoe with thumb. This left \$55,000 in the fund for future highway equipment purchases. By adding to this fund annually the town should be able to maintain good equipment without needing to borrow. Trudell displayed the list of current equipment and the possible replacement plan for the future. The plan is fluid and adaptable.

Clark opened the floor to discussion. Being none he re-read the Article and called for a vote. All voted aye. **Article 4 passed.**

***Article 5.** To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) to be placed in the existing Property Revaluation Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Nancy Labbay and seconded by Rosemary Colombi. Trudell said the State requires a valuation update every 5 years and 2010 was that year for Lyman. We used \$27,000 of the fund for this update leaving a balance of \$32,000. By adding \$8,000 each year we should be ready for our full revaluation in 2015 which is twice the cost of an update.

Moderator Clark opened the floor to discussion. Being none he re-read the Article and called for a vote. All voted aye. **Article 5 passed.**

***Article 6.** To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be placed in the existing Building Repair & Maintenance Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Nancy Labbay and seconded by Rosemary Colombi. Trudell noted that we want to maintain our Town building. The Grange building will have to wait for now. Building up a fund is a good idea. This isn't much but it is a start.

Clark opened the Article for discussion. Being none he called for a vote. All voted aye. **Article 6 passed.**

Article 7. *To see if the Town will vote to raise and appropriate the sum of Two Hundred Dollars (\$200) to support Lisbon Main Street, Inc. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Nancy Labbay and seconded by Rosemary Colombi. Trudell explained that we have a lot of ties with Lisbon such as the fire department, the Fast Squad, the recycling center, the library and that many Lyman residents work in Lisbon. Lyman benefits from Lisbon gas stations, stores, banks and churches. They aim to make Main Street attractive so customers will stop in.

(Selectman Moscicki arrived at this point in the meeting. He was accompanied by Al Gombas who had departed earlier from working the election polls to try to help dig him out of the heavy snow. Their success brought applause from all).

Clark opened the floor to discussion. Being none he called for a vote. All voted aye. **Article 7 passed.**

Article 8. *To see if the Town will authorize the Selectmen to enter into a lease of access way with Northern Community Investment Corporation for a period of 5 years, with 5 potential extensions of 5 years each, for a total possible lease term of 30 years. The property to be leased is a 30 foot wide access way on, over, across and through property owned by the Town on the northwesterly side of Dodge Pond Road (Tax Map 210, Lot 6) for the purpose of providing ingress and egress by vehicle or on foot to access lands and premises leased by Northern Community Investment Corporation from James M. Trudell and Donna M.L. Trudell for the purpose of the installation, operation, maintenance, repair, improvement, upgrade, or replacement of radio transmission equipment located upon the Trudell property for the transmission and reception of broadband signals. (Majority vote required)*

Clark read the Article which was moved by Nancy Labbay and seconded by Rosemary Colombi. Trudell said he heard of the broadband offer at a meeting and thought this might be Lyman's only option. When NCIC came to Lyman to see about where to place their antennas which could receive a signal from Dalton 4 possible sites were found. NCIC has said they will try to work on weak connections after those with a good signal are installed. AA Clark volunteered that the original lease approval was granted by the Conservation Commission, the Planning Board and the Town's legal council. Public meetings were held in 2010 which hashed all details out and a one year lease with insurance requirements is in effect. This warrant Article merely seeks approval for its continuation for 5 years at a time. Beane explained that NCIC has a big investment in this town and needs some assurance that they will be allowed access to their property. They have 3 antennas in this town and another near Lisbon. Various questions were asked about internet companies, connections experienced, telephone numbers to call to get on installation waiting lists.

Clark called for a vote and all voted aye. **Article 8 passed.**

Article 9. *Polling hours in the Town of Lyman are now 8:00 am to 7:00 pm. Shall we place a question on the state election ballot to change polling hours so that polls shall open at 11:00 am and close at 7:00 pm for all regular state elections beginning September 9, 2014? (Majority vote required)*

Clark read the Article which was moved by Nancy Labbay and seconded by Rosemary Colombi. Resident Nancy Labbay was recognized to speak on this matter. She said that we have a hard time finding poll workers and that we don't have enough voters at the polls between 8am and 11am to justify paying all the poll worker salaries. The town election would remain 11am-6pm and the presidential elections would remain 8am-7pm. This would only affect the state elections.

Clark re-read the Article and called for a vote. All voted aye. **Article 9 passed.**

Article 10. *To transact any other business that may legally come before the Meeting.*

Trudell announced that the School Meeting is to be held March 16 at 7pm. There will be no Dodge Pond Day this year. Annie Baker wanted to thank Jim Madru for his many, many years of good service as Supervisor of the Checklist and he received applause from all. Nancy Labbay made a motion to adjourn the meeting. Many seconds were received and Clark declared the meeting of 2011 adjourned at 8:35pm.

Given under our hands and seal this 14th day of March, 2011.

The Lyman Board of Selectmen
James Trudell, Chairman
Bruce Beane
Steve Moscicki

Respectfully submitted,
A TRUE COPY, abridged, ATTEST
Carol M. Messner, Lyman Town Clerk
The meeting minutes in their entirety are filed at the Town Clerk's office.

2011 SUMMARY INVENTORY OF ASSESSED VALUATION

Number of Parcels: 737

Valuations

Non-Utility Land and Improvements Value:	\$60,993,958.00
Utility Value:	970,000.00
Exempt Property Value:	<u>(1,269,390.00)</u>
Valuation Before Exemptions	60,694,568.00
Exemptions Applied:	<u>(160,000.00)</u>
Net Valuation:	60,534,568.00

Net Non-Utility Valuation:	59,564,568.00
Net Utility Valuation:	970,000.00

Taxes

Property Tax:	1,166,046.00
Veterans Credits Applied:	<u>(12,200.00)</u>
Total Tax Bills:	\$1,153,846.00

2011 STATEMENT OF APPROPRIATIONS TAXES ASSESSED AND TAX RATE

Town			
Gross Appropriations	\$675,815.00		
Less: Revenues	(362,182.00)		
Add: Overlay	15,102.00		
War Service Credits	<u>12,200.00</u>		
Net Town Appropriation		\$340,935.00	
Special Adjustment		<u>.00</u>	
Approved Town Tax Effort		340,935.00	
Town Rate			\$ 5.63
School Portion			
Regional School Apportionment	907,899.00		
Less: Equitable Education Grant	(171,651.00)		
Less: State Education Taxes	<u>(140,185.00)</u>		
Approved School(s) Tax Effort		596,063.00	
Local School Rate			9.85
State Education Taxes			
Equalized Valuation (no utilities) x	2.325		
60,294,411.00		140,185.00	
Divide by Local Assessed Valuation (no utilities)			
59,564,568.00			
Excess State Education Taxes to be Remitted to State		.00	
State School Rate			2.35
County Portion			
Due to County	88,855.00		
Approved County Tax Effort		88,855.00	
County Rate			1.47
Total Rate			19.30
Total Property Taxes Assessed		1,166,038.00	
Less: War Service Credits		<u>(12,200.00)</u>	
Total Property Tax Commitment		\$1,153,838.00	
Proof of Rate			
Net Assessed Valuation		Tax Rate	Assessment
State Education Tax (no utilities)	\$59,564,568.00	\$ 2.35	\$ 140,185.00
All Other Taxes	\$60,534,568.00	16.95	1,025,853.00
			<u>\$1,166,038.00</u>

2011 TAX EDUCATION RATE CALCULATION **Analysis of Values Assigned to Local and Cooperative School District(s)**

	Elementary	1 st Coop Lisbon Regional	2 nd Coop	Total
Cost of Adequate Education	.00	\$311,836.00	.00	\$311,836.00
% of Town's Cost of Adequate Education	0.0000%	100.0000%	0.0000%	100%
Adequate Education Grant	.00	171,651.00	.00	171,651.00
District's Share - Retained State Tax*	.00	140,185.00	.00	140,185.00
		"Excess" State Taxes		.00
		Total State Taxes		140,185.00
Local Education Tax*	.00	596,063.00	.00	596,063.00

***Pay These Amounts to School = Total \$736,248.**

The cost of an adequate education is determined by the Department of Education based on weighted average daily membership in residence in each school district. Each school district's percentage of total is then calculated. Each percentage is then multiplied by the Town's share of the state education tax amount to allocate a portion of the state education taxes to each school district.

The difference between the adequate education for each school district and each school district's share of the state education taxes becomes the adequate education grant for each school district.

2011 SCHEDULE OF TOWN PROPERTY

Inventory of Highway Vehicles & Equipment

1985	Morbark	Chipper
1993	Ford L800	Truck
1997	Fiat/Hitachi	Wheel Loader
1999	Sterling	Truck
1999	Caterpillar	Grader
2006	Chevy 3500	One-Ton Truck
2008	International	10-Wheel Truck
2010	Caterpillar	Backhoe
Pressure Washer, Rock Rakes, Plows, Sanders		

Cemetery/Ground Maintenance

Equipment	1998	Husqvarna Riding Lawn Mower
		Husqvarna Push Mower
		Utility Trailer

Forest Fire Equipment

(Including 1952 Strickland M100 Utility Trailer, 10235)	800.00
---	--------

Land, Buildings and Contents

Town Hall/Office Building & Land	\$224,900.00
Furniture & Equipment	50,000.00
Highway Department Buildings & Land	350,500.00
Vehicles, Equipment & Supplies	475,000.00
Grange Hall Community Assoc. Building & Land	167,200.00
Furniture & Equipment	3,000.00
Mitchell Park on Skinny Ridge Road (Map 215/Lot 001)	14,300.00
Dodge Pond Beach and Road Front (Map 216/Lot 038)	12,200.00
Arlene Drive (Map 233/Lot 022)	13,700.00
By tax deed (2445/0351, recorded 12-27-1999)	
Dodge Pond Road (Map 216/Lot 035)	3,800.00
By tax deed (2490/0581, 02-27-1990, recorded 10-03-2000)	
Hurd Hill Road (Map 210/Lot 033)	26,300.00
By tax deed (3719/0169, recorded 08-02-2010)	
Pine Spur (Map 219/Lot 056)	48,900.00
By tax deed (3809/0643, recorded 07-29-2011)	
Under the Mountain Road (Map 222/Lot 003)	107,200.00
By tax deed (3809/0644, recorded 07-29-2011)	

TOWN CLERK

To the Voters of the Town of Lyman:

I hereby submit the annual report of the financial doings of the office for the year 2011.

Auto Permits Issued for 2011.....	\$83,223.00
Titles	240.00
State Motor Vehicle Registration Fees	2,457.00
Dog License Fees for 2011	1,189.50
Dog License Penalties.....	281.00
Vital Statistics	250.00
UCC's	120.00
Insufficient Check Penalties00
Filing, Pole, Checklist, Wetland, Other Fees	<u>169.00</u>
Total Receipts	\$87,929.50

Respectfully submitted,
Carol M. Messner
Town Clerk

TAX COLLECTOR

Fiscal Year Ended December 31, 2011

DEBITS

	Levy 2011	Levy 2010	Levy 2009
Uncollected Taxes - Beginning of Fiscal Year:			
Property Taxes - #3110	\$ 0.00	\$133,240.55	\$0.00
Land Use Change Taxes - #3120	0.00	00.00	0.00
Timber Yield Taxes - #3185	0.00	1,121.42	0.00
Prior Years' Credit Balance	00.00		
This Year's New Credits	(2,171.09)		
Taxes Committed This Fiscal Year:			
Property Taxes - #3110	1,153,846.00	0.00	0.00
Land Use Change Taxes - #3120	14,380.00	0.00	0.00
Timber Yield Taxes - #3185	9,508.76	4,185.52	0.00
Excavation Tax @\$0.02/yd - #3187	0.00	00.00	0.00
Overpayment Refunds:			
Credits Refunded	1,757.00	0.00	0.00
Interest - Late Tax - #3190	<u>132.11</u>	<u>6,791.70</u>	<u>0.00</u>
TOTAL DEBITS	\$1,177,452.78	\$145,339.19	\$0.00

CREDITS

Remitted To Treasurer During Fiscal Year:			
Property Taxes	\$1,010,759.16	\$100,373.42	\$0.00
Land Use Change Taxes	13,806.11	00.00	0.00
Timber Yield Taxes	9,508.76	5,306.94	0.00
Interest & Penalties	132.11	6,791.70	0.00
Excavation Tax @\$0.02/yd	0.00	00.00	0.00
Converted To Liens (Principal only)	0.00	32,654.13	0.00
Prior Year Overpayments Assigned	(00.00)		
Abatements Made:			
Property Taxes	00.00	213.00	0.00
Uncollected Taxes --End of Year #1080:			
Property Taxes	143,086.84	0.00	0.00
Land Use Change Taxes	573.89	0.00	0.00
Timber Yield Taxes	00.00	0.00	0.00
Property Tax Credit Balance	<u>(414.09)</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CREDITS	\$1,177,452.78	\$145,339.19	\$0.00

SUMMARY OF TAX SALE/LIEN ACCOUNTS

Fiscal Year Ended December 31, 2011

DEBITS

	Levy 2010	Levy 2009	Levy 2008
Unredeemed Liens Beginning Of Fiscal Year	\$ 0.00	\$25,232.08	\$ 13,831.18
Liens Executed During Fiscal Year	36,059.43	0.00	0.00
Interest & Costs Collected	<u>416.48</u>	<u>1,996.05</u>	<u>3,352.83</u>
TOTAL LIEN DEBITS	\$36,475.91	\$27,228.13	\$17,184.01

CREDITS

Remitted To Treasurer Redemptions	\$4,256.60	\$6,337.27	\$11,976.79
Interest & Costs Collected - #3190	416.48	1,996.05	3,352.83
Abatements of Unredeemed Liens	0.00	0.00	0.00
Liens Deeded to Municipality	1,990.73	2,659.50	1,854.39
Unredeemed Liens End of Year - #1110	<u>29,812.10</u>	<u>16,235.31</u>	<u>0.00</u>
TOTAL LIEN CREDITS	\$36,475.91	\$27,228.13	\$17,184.01

TREASURER

Fiscal Year Ended December 31, 2011

The Town borrowed one sum of \$400,000.00 from the Woodsville Guaranty Savings Bank at the interest rate of 1.50% per annum. The tax anticipation note was issued on April 25, 2011 and was due on December 27, 2011.

The Town borrowed one sum of \$150,000.00 from the Woodsville Guaranty Savings Bank at the interest rate of .80% per annum. The tax anticipation note was issued on September 19, 2011 and was due on December 29, 2011.

Both notes were paid in full on December 7, 2011 saving \$1,607.89 in interest.

The Town's "General Fund" account with the New Hampshire Public Deposit Investment Pool earned \$82.28 in interest. The account balance as of December 31, 2011 is \$129,463.12.

The Town's "General Fund" checking account with Woodsville Guaranty Savings Bank shows a balance of \$200,725.64 as of December 31, 2011.

The Laconia Savings Bank account earned \$5.30 in interest, bringing the current balance to \$6,305.94.

The "Lyman Housing Improvement Program" account earned \$135.24 in interest, bringing the current balance to \$17,331.16.

The "Dodge Pond Preservation Fund" shows \$30.38 as a current balance.

Respectfully submitted,

Celine Presby
Treasurer

TREASURER'S BALANCE SHEET

Woodsville Guaranty Savings Bank – Checking Account

Beginning Balance as of January 1, 2011 \$ 126,548.35

Month	Receipts (+)	Orders (-)
January.....	\$ 66,876.21	\$ 110,604.57
February.....	109,804.91	73,120.09
March.....	28,875.15	86,542.72
April.....	251,480.50	118,657.26
May.....	46,063.20	168,788.99
June.....	126,993.77	131,171.46
July.....	205,017.28	173,255.01
August.....	87,832.08	97,938.22
September.....	109,936.37	126,753.86
October.....	101,796.23	92,357.31
November.....	771,918.58	439,649.06
December.....	<u>205,533.35</u>	<u>419,111.79</u>
January – December Totals	\$2,112,127.63	\$2,037,950.34

Beginning Balance \$ 126,548.35

+ Total Receipts +2,112,127.63

Subtotal 2,238,675.98

- Total Orders Paid -2,037,950.34

Balance as of December 31, 2011 \$ 200,725.64

Woodsville Guaranty Savings Bank – Checking Account

New Hampshire Deposit Investment Pool \$129,463.12

Laconia Savings Bank \$6,305.94

Always bear in mind that the “Receipts” and “Orders” columns include:

- 1) Money transferred periodically between the Town’s General Fund Checking Account and the NH Public Deposit Investment Pool (NHPDIP).
- 2) Proceeds from Tax Anticipation Notes and their repayments.
- 3) Income from the Tax Lien Process (July): Paid by the Town to the Town’s Tax Collector for the purpose of converting outstanding property taxes to tax liens.

Respectfully submitted,

Celine Presby
Treasurer

2011 SUMMARY OF RECEIPTS (Pre-Audit)

From Tax Collector:

Property Tax Current Year 2011	\$ 1,010,759.16
Property Tax Interest Current Year 2011	98.89
Property Tax Previous Years	122,944.08
Property Tax Interest Previous Years	9,045.03
Yield Tax 2010	5,306.94
Yield Tax Interest 2010	106.73
Yield Tax 2011	9,508.76
Yield Tax Interest 2011	.21
Current Land Use Penalty 2011	13,806.11
Current Land Use Penalty Interest 2011	33.01
Property Tax Lien: Property Taxes	32,654.13
Property Tax Lien: Interest	2,387.80
Property Tax Lien: Costs and Fees	1,017.50
Overpayments	<u>2,171.09</u>
Subtotal	1,209,839.44

From Town Clerk:

Motor Vehicles	83,223.00
Motor Vehicle Titles	240.00
State Motor Vehicle Registration Fees	2,457.00
UCCs	120.00
Dog Licenses	1,189.50
Dog License Penalties & Fines	281.00
Vital Statistics: Research, Certificates and Licenses	250.00
Town Clerk Other Revenue	<u>169.00</u>
Subtotal	87,929.50

From State of New Hampshire:

Highway Block Grant	104,538.03
Rooms & Meals Tax Distribution	<u>23,795.10</u>
Subtotal	128,333.13

From Other Sources:

Selectmen's Office	373.00
Planning Board	361.00
Zoning Board of Adjustment	265.00
Building Permits	255.00
Pistol Permits	130.00
Trash Bags and Dump Stickers	630.00
Lyman's Share of Recycling Center Revenue	25,966.66
Forest Fire Reimbursements	113.56
Miscellaneous	398.70
Cemetery Lots & Items	1.28

Overpayments/Refunds	.58
FEMA Storm Reimbursements	4,015.33
Sale of Tax Deeded Property	27,608.13
Inspection Fees	280.54
Primex Grant	520.00
Voting	8.00
Transfers from NH Public Deposit Investment Pool to WGSB	75,000.00
Wire Transfer Fees	-40.00
Tax Anticipation Notes	550,000.00
NOW Account Interest	<u>138.78</u>
Subtotal	686,025.56
From Tax Collector	1,209,839.44
From Town Clerk	87,929.50
From State of New Hampshire	128,333.13
From Other Sources	<u>686,025.56</u>
Total Receipts	\$2,112,127.63

Respectfully submitted,
Celine Presby
Treasurer

2010 AUDIT REPORT



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Lyman
Lyman, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Lyman as of and for the fiscal year ended December 31, 2010, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Lyman's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The government-wide statement of net assets does not include any of the Town's capital assets nor the accumulated depreciation on those assets, and the government-wide statement of activities does not include depreciation expense related to those assets. These amounts have not been determined. Therefore, in our opinion, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Lyman at December 31, 2010, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Lyman as of December 31, 2010, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide an assurance.

The Town of Lyman has not presented a management's discussion and analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lyman's financial statements as a whole. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements. The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Plodzik & Sanderson
Professional Association*

March 21, 2011

SELECTMEN'S REPORT

If you watch the economic news today it seems pretty dismal. Well, if there's any light at the end of the tunnel, it would be our Town. The state of our Town is very good and looks excellent for the future. We have paid off the town garage and the grader, paid cash for the new Caterpillar backhoe and are now paying off the 10-wheel truck two years early. The only loan left will be the dam which will be down to \$100,000 from \$165,000. We also have \$108,000 as a balance in the Highway Equipment Capital Reserve Fund that will allow us to pay cash for the next replacement vehicle. Speaking of reducing debt and lowering taxes, after the next school year, the twenty year bond for the school will come off the books.

The Town of Lyman has also acquired a piece of land with existing funds which we plan to turn into a municipal pit. All the necessary permits are currently being acquired. This pit will produce ledge pack, the top of the line in non-asphalt road coverage. The price will be about half of what we are currently paying and the cost to transport the material will be about 25% of our current cost. We have also been told that this pit will meet the Town's needs for 50 or more years. This endeavor will save the Town thousands of dollars a year for many years to come.

This year we put ledge pack on Pettyboro Road and were very impressed with the product and the overall quality of the road. This type of road is what we can afford as a Town, rather than asphalt. We replaced culverts, did ditching and a great deal of grading. We also did two weeks of roadside mowing, put up 1,500 yards of winter sand and sprayed calcium chloride.

We had quite a bit of work done on the Town Hall and have plans to do a lot more, keeping our "diamond in the rough" in tip top shape for future generations. The Town celebrated its 250th anniversary in August with an outdoor party and entertainment provided by the Parker Hill Road Band. Everyone had a great time enjoying an afternoon of good food, friends and music. Thanks to Northrop's Market and all who brought a dish to share. In November, the Town gratefully accepted the donation of a Zoll automated external defibrillator (AED) from the Norumbega Trail Riders Association, sponsors of the Annual Ammonoosuc Turkey Run ride through VT and NH each fall. Brett and Celine Presby are also organizing another Dodge Pond Day in March 2012 with plenty of food, conversation and the always popular penguin plunge.

Once again, the Selectmen would like to thank all the Town employees and all the volunteers that make the Town run smoothly and make it a great place to live and raise a family. We know this is something we say every year, but we truly mean it because we know how difficult it is to run a Town effectively and hold taxes in line. These people that take care of your Town are unbelievably smart, dedicated, hard working and frugal with your tax dollars.

Respectfully submitted,
Lyman Board of Selectmen
Jim Trudell
Steve Moscicki
Bruce Beane

2011 GENERAL FUND - UNAUDITED
Statement of Appropriations, Expenditures and Encumbrances
(Non-GAAP Budgetary Basis)

	Appropriations 2011	Expenditures Net of Refunds	Encumbered To 2012
Current:			
General Government:			
Executive	\$ 43,215.00	\$ 39,790.00	\$
Election and Registration	32,570.00	29,448.00	
Financial Administration	34,920.00	31,801.00	
Legal	1,000.00	4,978.00	
Personnel Administration	52,925.00	52,914.00	
Planning and Zoning	9,049.00	2,407.00	
General Government Buildings	30,820.00	27,889.00	18,500.00
Cemeteries	3,200.00	3,895.00	
Insurance, not otherwise allocated	11,351.00	11,215.00	
Advertising and Regional Associations	1,600.00	1,192.00	
Other	<u>700.00</u>	<u>340.00</u>	
Total General Government	221,350.00	205,869.00	18,500.00
Public Safety:			
Ambulance	8,716.00	8,716.00	
Fire Department	16,850.00	14,248.00	
Emergency Management	<u>4,620.00</u>	<u>1,940.00</u>	
Total Public Safety	30,186.00	24,904.00	
Highways and Streets:			
Administration	96,750.00	92,798.00	
Highways & Streets	169,825.00	144,859.00	9,000.00
Street Lighting	<u>550.00</u>	<u>483.00</u>	
Total Highways and Streets	267,125.00	238,140.00	9,000.00
Sanitation:			
Solid Waste Disposal	<u>42,540.00</u>	<u>42,536.00</u>	
Total Sanitation	42,540.00	42,536.00	
Health:			
Administration	1,180.00	269.00	
Animal Control	1,265.00	960.00	
Health Agencies	<u>4,364.00</u>	<u>4,364.00</u>	
Total Health	6,809.00	5,593.00	

TOWN OF LYMAN 2012 Town Meeting Warrant

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY, the THIRTEENTH day of MARCH 2012; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the evening in said Town Hall, to act on Article 1, the remaining Articles to be considered at SEVEN O'CLOCK in the evening.

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

ARTICLE 2. To see if the Town will vote to raise and appropriate the sum of Three Hundred Seventy-Eight Thousand Two Hundred Thirty Dollars (\$378,230) to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)

Executive	\$44,425.00
Election, Reg., Vital Statistics	35,941.00
Financial Administration	35,480.00
Legal Expenses	1,000.00
Personnel Administration	53,035.00
Planning	6,904.00
Zoning	2,145.00
General Government Buildings	30,820.00
Cemeteries	4,600.00
Insurance otherwise not allocated	11,935.00
Advertising & Regional Assoc	1,600.00
Other General Government	700.00
Ambulance	8,400.00
Fire	16,850.00
Emergency Management	7,656.00
Solid Waste Disposal	44,755.00
Health Officer	1,180.00
Animal Control	1,265.00
Health Agencies	4,964.00
Welfare Administration	680.00
Welfare Vendor Payments	1,000.00
Parks and Recreation	110.00
Library	1,100.00
Patriotic Purposes	85.00
Other Culture	1,450.00
Conservation	50.00
Principal on Long Term Notes	50,285.00
Interest on Long Term Notes	6,315.00
Interest on TAN	3,500.00

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of Two Hundred Sixty-Seven Thousand Seven Hundred Ten Dollars (\$267,710) for maintenance, expenses, salaries, supplies, equipment and street lighting for the Highway Department for the ensuing year. (Majority vote required) (Recommended by Selectmen)

Highway Administration	\$100,910.00
Highway Maintenance.....	\$166,250.00
Street Lighting.....	\$550.00

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) to be placed in the existing Property Revaluation Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be placed in the existing Building Repair & Maintenance Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the Lisbon Lions Club Pool Fund for the construction of a new swimming pool on the Lions Club Community Field. This project will be completed in the summer of 2012. (Majority vote required) (Recommended by the Selectmen)

ARTICLE 7. To transact any other business that may legally come before the Meeting.

Given under our hands and seal this 14th day of February, 2012.

The Lyman Board of Selectmen
James Trudell
Stephen Moscicki
Bruce Beane

2012 PROPOSED BUDGET OF THE TOWN OF LYMAN

PURPOSE OF APPROPRIATION	Warrant Article	Recommended
GENERAL GOVERNMENT:		
4130-4139 Executive	2	\$ 44,425.00
4140-4149 Election, Reg. & Vital Stats.	2	35,941.00
4150-4151 Financial Administration	2	35,480.00
4153 Legal Expense	2	1,000.00
4155 Personnel Administration	2	53,035.00
4191-4193 Planning & Zoning	2	9,049.00
4194 General Government Buildings	2	30,820.00
4195 Cemeteries	2	4,600.00
4196 Insurance	2	11,935.00
4197 Advertising & Regional Assoc.	2	1,600.00
4199 Other General Government	2	700.00
PUBLIC SAFETY:		
4215-4219 Ambulance	2	8,400.00
4220-4229 Fire	2	16,850.00
4290-4298 Emergency Management	2	7,656.00
HIGHWAYS & STREETS:		
4311-4312 Administration, Highways & Streets	See Warrant Article 3	
SANITATION:		
4324 Solid Waste Disposal	2	44,755.00
HEALTH:		
4411 Health Officer	2	1,180.00
4414 Animal Control	2	1,265.00
4415-4419 Health Agencies, Hospital & Other	2	4,964.00
WELFARE:		
4441-4442 Administration & Direct Assist.	2	680.00
4445-4449 Vendor Payments & Other	2	1,000.00
CULTURE & RECREATION:		
4520-4529 Parks & Recreation	2	110.00
4550-4559 Library	2	1,100.00
4583 Patriotic Purposes	2	85.00
4589 Other Culture & Recreation	2	1,450.00
CONSERVATION:		
4619 Other Conservation		50.00
DEBT SERVICE:		
4711 Principal-Long Term Bonds & Notes	2	50,285.00
4721 Interest-Long Term Bonds & Notes	2	6,315.00
4723 Interest on Tax Anticipation Notes	2	<u>3,500.00</u>
SUB-TOTAL 1		\$378,230.00

BUDGET SUMMARY

Subtotal 1 Appropriations Recommended	\$378,230.00
Subtotal 2 Special Warrant Articles Recommended	11,000.00
Subtotal 3 Individual Warrant Articles Recommended	<u>272,710.00</u>
Total Appropriations Recommended	\$661,940.00

SPECIAL WARRANT ARTICLES:

4915 Capital Reserve Fund – Prop Revaluation	4	8,000.00
4915 Capital Reserve Fund – Bldg Repair & Maint	5	<u>3,000.00</u>

SUB-TOTAL “2” RECOMMENDED	\$ 11,000.00
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INDIVIDUAL WARRANT ARTICLES:

4311 Highway Administration	3	\$100,910.00
4312 Highway Operation	3	166,250.00
4316 Street Lighting – Lyman Rd/Route 302	3	550.00
4589 Other Culture & Recreation	6	<u>5,000.00</u>

SUB-TOTAL “3” RECOMMENDED	<u><u>\$272,710.00</u></u>
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TOTAL SPECIAL & INDIVIDUAL WARRANT ARTICLES:	\$283,710.00
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2012 ESTIMATED REVENUE OF THE TOWN OF LYMAN

SOURCES OF REVENUE	Estimated
TAXES:	
3120 Land Use Change Taxes	\$ 2,500.00
3185 Timber Taxes	5,000.00
3187 Excavation Tax	-0-
3190 Interest & Penalties on Delinquent Taxes	9,200.00
LICENSES, PERMITS & FEES:	
3210 Business Licenses & Permits	100.00
3220 Motor Vehicle Permit Fees	87,600.00
3230 Building Permits	250.00
3290 Other Licenses, Permits & Fees	1,850.00
3311-3319 From Federal Government – Grants	9,431.00
FROM STATE:	
3352 Meals & Rooms Tax Distribution	24,000.00
3353 Highway Block Grant	94,838.00
3359 Unanticipated Revenue	100.00
CHARGES FOR SERVICES:	
3401-3406 Income from Departments	26,821.00
MISCELLANEOUS REVENUES:	
3501 Sale of Municipal Property	5,700.00
3502 Interest on Investments	210.00
3503-3509 Other	5,300.00
Amounts Voted From Fund Balance	-0-
Fund Balance Used to Reduce Taxes	<u>55,000.00</u>
TOTAL ESTIMATED REVENUES & CREDITS	\$327,900.00

BUDGET SUMMARY

Subtotal 1 Appropriations Recommended	\$ 378,230.00
Subtotal 2 Special Warrant Articles Recommended	11,000.00
Subtotal 3 Individual Warrant Articles Recommended	<u>272,710.00</u>
Total Appropriations Recommended	\$661,940.00
Less: Amount of Estimated Revenues & Credits	(327,900.00)
Add: Overlay and War Service Credits	<u>17,200.00</u>
Estimated Amount of Taxes to be Raised	\$ 351,240.00

NOTES

Welfare:			
Administration	580.00	428.00	
Vendor Payments	<u>100.00</u>	<u>4,374.00</u>	
Total Welfare	680.00	4,802.00	
Culture and Recreation:			
Parks and Recreation	110.00	.00	
Library	1,100.00	1,100.00	
Patriotic Purposes	85.00	67.00	
Other	<u>1,450.00</u>	<u>1,450.00</u>	
Total Culture and Recreation	2,745.00	2,617.00	
Conservation:			
Administration	<u>50.00</u>	<u>25.00</u>	
Total Conservation	50.00	25.00	
Debt Service:			
Principal of Long-Term Debt	30,910.00	30,904.00	
Interest on Long-Term Debt	7,420.00	7,402.00	
Interest on Tax Anticipation Notes	<u>5,000.00</u>	<u>2,768.00</u>	
Total Debt Service	43,330.00	41,074.00	
Other Financing Uses:			
Transfers out:			
Capital Reserve Funds	<u>61,000.00</u>	<u>61,000.00</u>	
Total Other Financing Uses	61,000.00	61,000.00	
Total Appropriations,			
Expenditures and Encumbrances	<u>\$675,815.00</u>	<u>\$626,560.00</u>	<u>27,500.00</u>

2011 GENERAL FUND - UNAUDITED
Statement of Estimated and Actual Revenues
(Non-GAAP Budgetary Basis)

	Estimated	Actual
Taxes:		
Property	\$313,633.00	\$322,616.00
Land Use Change	11,000.00	14,380.00
Timber/Yield	14,534.00	13,694.00
Interest and Penalties on Taxes	<u>9,200.00</u>	<u>9,698.00</u>
Total Taxes	348,367.00	360,388.00
Licenses, Permits and Fees:		
Business Licenses, Permits and Fees	100.00	120.00
Motor Vehicle Permit Fees	85,000.00	85,920.00
Building Permits	200.00	255.00
Other	<u>1,900.00</u>	<u>2,006.00</u>
Total Licenses, Permits and Fees	87,200.00	88,301.00
Intergovernmental:		
State:		
Meals and Rooms Distribution	23,795.00	23,795.00
Highway Block Grant	106,020.00	104,538.00
Federal:		
Grants (FEMA)	<u>100.00</u>	<u>4,015.00</u>
Total Intergovernmental	129,915.00	132,348.00
Charges For Services:		
Income from Departments	<u>27,465.00</u>	<u>26,994.00</u>
Total Charges For Services	27,465.00	26,994.00
Miscellaneous:		
Sale of Municipal Property	26,458.00	27,609.00
Interest on Investments	310.00	226.00
Other	<u>300.00</u>	<u>973.00</u>
Total Miscellaneous	27,068.00	28,808.00
Total Revenues and Other Financing Sources	620,015.00	<u>636,839.00</u>
Unreserved Fund Balance Used To Reduce Tax Rate	<u>55,800.00</u>	
Total Revenues, Other Financing Sources and Use of Fund Balance	<u>\$675,815.00</u>	

2011 COMBINED BALANCE SHEET - UNAUDITED

Governmental Funds

	General Fund	Other Governmental Funds *	Total Governmental Funds
ASSETS AND OTHER DEBITS			
Assets:			
Cash and Cash Equivalents	\$207,507.00	\$ 2,374.00	\$209,881.00
Investments	129,463.00	17,331.00	146,794.00
Receivables:			
Taxes	180,208.00		180,208.00
Intergovernmental	25,321.00		25,321.00
Restricted Investments	202,728.00		202,728.00
Total Assets	<u>\$745,227.00</u>	<u>\$ 19,705.00</u>	<u>\$764,932.00</u>
LIABILITIES AND FUND BALANCE			
Liabilities:			
Accounts Payable	\$ 992.00	\$	\$ 992.00
Accrued Salaries and Benefits	3,194.00		3,194.00
Intergovernmental Payable	352,219.00		352,219.00
Total Liabilities	<u>\$356,405.00</u>		<u>\$356,405.00</u>
Fund Balances:			
Nonspendable:			
Permanent Fund (principal balance)	\$	\$ 1,100.00	\$ 1,100.00
Restricted:			
Permanent Fund (interest balance)		1,244.00	1,244.00
Committed:			
Expendable Trust Funds	202,728.00		202,728.00
Dam Preservation		30.00	30.00
Housing Improvement		17,331.00	17,331.00
Assigned:			
Encumbrances	27,500.00		27,500.00
Unassigned:	158,594.00		158,594.00
Total Fund Balances	<u>388,822.00</u>	<u>19,705.00</u>	<u>408,527.00</u>
Total Liabilities and Fund Balances	<u><u>\$745,227.00</u></u>	<u><u>\$ 19,705.00</u></u>	<u><u>\$764,932.00</u></u>

* Other Governmental Funds includes Housing Improvement Program,
Dodge Pond Dam Preservation and Permanent Funds.

The notes to the basic financial statements are an integral part of this statement.

AMORTIZATION OF ALL GENERAL OBLIGATION

Fiscal Year Ending December 31, 2011	Principal	Interest	Total
2012	21,676.00	6,313.00	27,989.00
2013	22,268.00	5,391.00	27,659.00
2014	22,880.00	4,460.00	27,340.00
2015	8,271.00	3,503.00	11,774.00
2016	8,271.00	3,193.00	11,464.00
2017-2021	41,355.00	11,151.00	52,506.00
2022-2025	<u>33,088.00</u>	<u>3,186.00</u>	<u>36,274.00</u>
Totals	\$157,809.00	\$37,197.00	\$195,006.00

LONG-TERM DEBT

Changes in the Town's long-term obligations during the year ended December 31, 2011 consisted of the following:

	Balance Beginning	Additions	Reductions	Balance Ending
General Obligation Notes	<u>\$188,713.00</u>	<u>\$.00</u>	<u>\$ 30,904.00</u>	<u>\$157,809.00</u>

AMORTIZATION OF LONG-TERM DEBT

Long-term debt payable at December 31, 2011 is comprised of the following:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/11
General Obligation Notes Payable					
Dodge Pond Dam	165,425.00	2005	2025	3.85	115,798.00
Highway Truck	90,250.00	2007	2014	4.375	<u>42,011.00</u>
Total					\$157,809.00

INTERGOVERNMENTAL PAYABLE

Amounts due to other governments at December 31, 2011 consist of the balance of the 2011-2012 district assessment due to the Lisbon Regional School District in the amount of \$352,219.00.

TRUSTEES OF THE TRUST FUNDS

The following Trust Fund activity occurred in 2011:

May 5, 2011 per the 2011 Town Meeting Warrant

Article 4 – Added \$50,000 to the Town's existing Highway Equipment Capital Reserve Fund.

Article 5 – Added \$8,000 to the Town's existing Property Tax Revaluation Fund.

Article 6 – Added \$3,000 to the Town's existing Building Repair & Maintenance Capital Reserve Fund.

Other activity:

In September 2011, the Trustees completed Account Reactivation Forms for Lyman deposit accounts maintained at Woodsville Guaranty Savings Bank.

Respectfully submitted,

Lisa Linowes

Christine Meserve

Beth Hubbard

Trustees of the Trust Funds

REPORT OF THE TRUSTEES OF THE TRUST FUNDS

PRINCIPAL

Date of Creation	Name of Fund:	Balance Beginning of Year	New Funds Created	Cash Gains or (Losses) on Securities
10/20/13	Frye Fund	\$ 250.00	\$ 0.00	\$ 0.00
08/13/17	C. Miner Fund	200.00	0.00	0.00
11/27/18	J.E. Richardson Fund	200.00	0.00	0.00
06/21/21	A. Dow Fund	100.00	0.00	0.00
01/03/22	E. Thornton Fund	200.00	0.00	0.00
10/26/25	H.H. Porter Fund	<u>150.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTALS	\$ 1,100.00	\$ 0.00	\$ 0.00
03/31/75	Capital Reserve Equip. Fund (Hwy. Equip.)	\$ 58,067.87	\$50,000.00	\$ 0.00
03/14/90	Town of Lyman (Welfare & Gen. Asst.)	9,923.16	0.00	0.00
06/20/91	Lyman Cemetery Fund (Cemetery Maintenance)	816.07	0.00	0.00
03/30/94	Legal Expense	10,504.18	0.00	0.00
07/03/95	Property Tax Revaluation	32,503.93	8,000.00	0.00
05/04/98	Forest Fire Equipment	2,614.37	0.00	0.00
03/19/01	Landfill Monitoring	3,692.30	0.00	0.00
12/21/06	Future Land Acquisition	16,289.53	0.00	0.00
05/27/07	Office & Computer Equip.	4,194.80	0.00	0.00
03/19/10	Building Repair & Maint.	<u>3,003.07</u>	<u>3,000.00</u>	<u>0.00</u>
	EXPENDABLE TOTALS	\$141,609.28	\$61,000.00	\$ 0.00
	GRAND TOTAL OF ALL FUNDS	\$142,709.28	\$61,000.00	\$ 0.00

December 31, 2011

INCOME							Grand Total of Principal & Income at End of Year
Withdrawals	Balance End of Year	Balance Beginning of Year	Income During Year	Expended During Year	Balance End of Year		
\$ 0.00	\$ 250.00	\$ 407.55	\$ 1.67	\$ 0.00	\$ 410.99	\$ 660.99	
0.00	200.00	69.97	.71	0.00	70.68	270.68	
0.00	200.00	313.87	1.31	0.00	315.18	515.18	
0.00	100.00	153.15	.60	0.00	153.75	253.75	
0.00	200.00	70.08	.71	0.00	70.79	270.79	
<u>0.00</u>	<u>150.00</u>	<u>222.14</u>	<u>.95</u>	<u>0.00</u>	<u>223.09</u>	<u>373.09</u>	
\$0.00	\$ 1,100.00	\$1,238.53	\$ 5.95	\$ 0.00	\$1,244.48	\$ 2,344.48	
\$ 0.00	\$108,067.87	\$ 0.00	\$56.74	\$ 0.00	\$ 56.74	\$ 108,124.61	
0.00	9,923.16	0.00	7.25	0.00	7.25	9,930.41	
0.00	816.07	0.00	0.00	0.00	0.00	816.07	
0.00	10,504.18	0.00	7.73	0.00	7.73	10,511.91	
0.00	40,503.93	0.00	25.98	0.00	25.98	40,529.91	
0.00	2,614.37	0.00	1.61	0.00	1.61	2,615.98	
0.00	3,692.30	0.00	2.15	0.00	2.15	3,694.45	
0.00	16,289.53	0.00	11.45	0.00	11.45	16,300.98	
0.00	4,194.80	0.00	3.07	0.00	3.07	4,197.87	
<u>0.00</u>	<u>6,003.07</u>	<u>0.00</u>	<u>3.09</u>	<u>0.00</u>	<u>3.09</u>	<u>6,006.16</u>	
\$ 0.00	\$202,609.28	\$ 0.00	\$119.07	\$0.00	\$ 119.07	\$202,728.35	
\$ 0.00	\$203,709.28	\$1,238.53	\$125.02	\$0.00	\$1,363.55	\$205,072.83	

ROAD AGENT'S REPORT 2011

2011 was another busy and productive year for the Lyman Highway Department. Culverts were replaced on many roads. Ditching was done on Moulton Hill Road and gravel was added. Ledge pack from Pike Industries was put down on Pettyboro Road and held up extremely well. Two weeks were spent with a rented roadside mower trying to keep brush back.

Echo Ledge and the north end of Under the Mountain Road had heavy washouts from a May rainstorm and August's Hurricane Irene. A portion of the costs associated with these repairs was reimbursed to the Town through FEMA.

Along with road maintenance and upgrades, Town equipment and buildings must also be maintained and kept in great operating condition. Most repairs and maintenance are done in-house.

Many roads have had a great deal of upgrades. We expect to continue on this path along with the Selectmen's foresight for great improvements to the infrastructure of Lyman. The proposed opening of a new ledge pit on Dodge Pond Road in 2012 will be a great asset for the Town, lowering the cost of road material and saving wear and tear on vehicles.

Once again, Scott Stuart and I would like to thank the Selectmen and townspeople of Lyman for providing the equipment, tools and materials needed to make our jobs run as smoothly and safely as possible.

Anyone with questions, comments or road improvement ideas can call the Highway Garage at 838-5246.

Respectfully submitted,

Tom Smith, Road Agent

FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local Fire Department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfi.org.

Both in terms of the number of fires, as well as the number of acres burned, this past fire season was the smallest since records have been kept. Extensive rainfall virtually all season long kept the fire danger down. When fires did start they were kept very small. The largest fire for the season was only 5.4 acres which occurred in Littleton on May 2nd, 2011. There was however a small window of high fire danger in the northern third of the State during July when little rainfall was recorded. During this time there were a number of lightning started fires which are fairly unusual in New Hampshire. As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by contracted aircraft and the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2011 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org.

Only You Can Prevent Wildland Fires

2011 FIRE STATISTICS (All Fires Reported thru November 2011)

(Figures do not include fires under the jurisdiction of the White Mountain National Forest)

County Statistics

County	Acres	# of Fires	County	Acres	# of Fires
Belknap	.5	1	Hillsborough	2	12
Carroll	5	11	Merrimack	4	3
Cheshire	2	3	Rockingham	0	0
Coos	7.5	30	Strafford	.5	2
Grafton	17.5	57	Sullivan	3	6

CAUSES OF FIRES REPORTED

				Total Fires	Total Acres
Arson	7	Debris	63	2011	125
Campfire	10	Children	2	2010	360
Smoking	9	Railroad	1	2009	334
Equipment	1	Lightning	3	2008	455
Miscellaneous*			29	2007	437
					212

(*Misc.: powerlines, fireworks, electric fences, etc)

PLANNING BOARD

The Planning Board meets at the Lyman Town Hall on the first Wednesday of the month at 6:00 pm (except holidays). All Planning Board meetings are open to the public.

Applications for Subdivisions, Lot Line Adjustments and Lot Mergers as well as copies of the Master Plan, Lyman Subdivision Regulations and Lyman Zoning Ordinance are available at the Selectmen's Office. You may contact the Planning Board at 838-5900 with questions concerning these forms or procedures. All questions regarding Town planning should be addressed to the Planning Board at their regular meeting on the first Wednesday of the month.

One Subdivision was approved in 2011.

The Planning Board thanks the Town of Lyman for its continued support.

Planning Board Members: Al Gombas - Chairman; Roberta Aldrich - Vice Chairman; Rosemary Colombi - Secretary; Kathy Wohlleb; Bruce Beane - Ex-Officio

Alternate Members: Stephen Wohlleb; Daniel Simpson

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment meets as needed at the Lyman Town Hall. All hearing dates are posted and are open to the public.

Applications for variances are available at the Selectmen's Office, or you may call the Zoning Board at 838-5900 and leave a message.

There were two applications for variances in 2011; one to build a garage on Map 216 Lot 105 and another to build a garage on Map 219 Lot 011.

Zoning Board of Adjustment Members: Robert Chenevert - Chairman; David Simpson; Bruce Presby (resigned/moved); Brian Santy; Stephen Moscicki; Michael O'Brien (appointed in Oct)

Alternate Members: Donna Trudell; Linda Stephens

Respectfully submitted,

Rosemary Colombi
Secretary for Planning Board
and Zoning Board of Adjustment

LISBON PUBLIC LIBRARY

Librarian's Report 2011

Circulation of Resources

Adult materials loaned	4,924
Children's materials loaned	<u>2,016</u>
Total	6,940

Many memorial gifts in the form of donations to the Handicapped Accessible Entrance Fund and donations of books were received. Other books, audio books, movies and magazines were donated to the library throughout the year. Everyone's contribution is greatly appreciated.

The wiring in the library was brought up to code. People can now safely plug their laptops into the outlets in order to take advantage of wifi.

The ceilings throughout the library were repainted.

Kindle compatible E books were added to the statewide downloadable consortium that the Lisbon Public Library is a member of. Patrons can access the downloadable audio books and E books by visiting the library's website; lisbonpubliclibrary.org.

Books were added to the children's room in honor of babies born in Lisbon, Lyman and Landaff during 2011.

34 children participated in the summer reading program and reported that they read 368 books. Refreshments for the program were provided by members of Friends in Council. Entertainment was provided by Henry the Juggler and Erin Kuzmeskus. The library received a Kids Books and the Arts Grant.

Houston's Furniture Barn donated the picture that hangs over the fireplace in the children's room.

During the winter holidays, new books for children were collected and passed on to the Lions Club for distribution. The library also hosted the Lions Club holiday party.

Respectfully submitted,

Karla Houston
Librarian

LISBON LIONS CLUB

The Lisbon Lions Club will celebrate its 73rd anniversary this year. Our membership includes residents from Lisbon, Lyman, Landaff, and Bath. Thank you to the members of our club who have put in countless hours of volunteer time to support our numerous activities. Also, thank you to the townspeople and businesses in and around our communities. Your support and spirit enables us to continue to provide support to a wide range of programs for local youth and senior citizens, and to assist others in our communities with sight and hearing needs. The club would like to thank the staff and administration at Lisbon Regional School for allowing us to use their facility for fundraisers and events and our heartfelt thanks to St. Catherine's Catholic Church for allowing us to use their facilities for our semi-monthly meetings.

The Lions Club Community Field and Pool continues to provide an essential service to the community and school system. We support athletic programs for youths in soccer, basketball, baseball, and softball as well as swimming and skiing lessons, and an ice rink for skating. We also provide tennis and basketball courts next to New England Wire Technologies. In conjunction and with the continued support of NEWT, we have been able to maintain these facilities.

In addition to athletic programs, the club hosts a spring time Senior Citizens Dinner, a Senior Holiday Dinner, Santa's Hotline, Santa's Christmas Eve visits, the Children's Christmas Party with the Lisbon Public Library, the Halloween party in conjunction with Lisbon Main Street, a bonfire for the Homecoming Soccer Game, and we donated half the proceeds of our Christmas Tree Sale to local food pantries that serve Lisbon, Landaff, and Lyman. We also provide funds towards eyeglasses and hearing equipment for local community members who are in need and donate to a variety of local worthy causes, especially those involving children such as the Boys and Girls Club.

The Lions Club asks for your continued support for the following fundraisers: Annual Raffle, Christmas Tree Sale, the Tip-Off Classic Basketball Tournament, the Kick-Off Classic Soccer Tournament and, of course, our famous Sausage Concessions at Lilac Time in the spring and the Arts Festival in the fall.

This year we have taken on a monumental challenge. We are in the process of building a new state-of-the-art pool at the community field, which we are planning to have open for use this summer. The pool will measure 50'x75' and will have a salt system instead of a chlorine system. The pool will be handicapped accessible and have an area for small children. We plan to have the pool open 7 days a week to provide a family atmosphere. The approximate cost of the pool and bathhouse is \$350,000. We are continuing to raise money and are looking for continued donations.

We thank the Towns of Lisbon, Landaff, and Lyman for their annual funding. All of this is possible with your continued support.

Respectfully submitted,

Bud Scheller

President, Lisbon Lions Club

LISBON LIFE SQUAD

The year 2011 was indeed a busy one and a new era for the Lisbon Life Squad. We had our first year of supplying our own transport and billing services to the residents of the Town of Lisbon. This was a great success in both timely response and transport, not to mention a new revenue source to offset our costs to the town.

Lisbon Life Squad sponsored a National Registered EMT Basic course this past year and gained 4 new EMTs from this class. We are continuing to attract new EMTs by offering National Registered EMT Basic classes, as well as advancing our current EMTs to Advanced Life Support. We have successfully had two of our Explorers transition into National Registered EMTs and are now currently members of the Life Squad. We are continuing to encourage young people to take an interest in emergency medical services and volunteering in their community through our explorer program.

We want to take this opportunity to send EMT I Tommy Hartwell best wishes while training as a paramedic for the US Army. We also sadly, have said goodbye to EMT I Lindsay Coyle and would like to thank him for all his efforts in supporting training, development of our website and contributing to modification of our by-laws. We wish him the best in his new ventures. Lisbon Life Squad was awarded with a Zoll AED from Norumbega Trail Riders motorcycle club. The Life Squad, in conjunction with Governor's Councilman Ray Burton, awarded McKenna Robinson the New Hampshire Unsung Hero Award for Bravery. We were also happy to attend the Lisbon Vintage snowmobile club races again this year, and thank Woodsville ambulance for also providing coverage.

Lisbon Life Squad has responded to 261 Medical, Trauma, Public Assist, Fire and Mutual Aid calls this year, of those calls we responded to 223 in Lisbon resulting in 119 transports. Additional calls were 11 in Landaff, 20 in Lyman, 4 in Bath and 3 Mutual Aid calls to neighboring towns. We would also like to thank Woodsville ambulance and Ross ambulance for their assistance this past year both in mutual aid support and professional teamwork.

We have very dedicated volunteer EMTs who have made this year a success and I want to thank each and everyone of them and their families for all their time and support. I am very proud to serve along side some of the best EMS responders I've ever had the honor to have worked with.

Respectfully submitted,

Jody Gagnon

Director, Lisbon Life Squad

Lisbon Life Squad EMTs

Jody Gagnon, Kristyna Champagne, Cindy Taylor, Jeremy Dodge, Jennifer Taylor, David Combs, Gary Gagnon, Mark Taylor, Ed Daniels, Tommy Hartwell, Barbara Deming, Matt Champagne, Deb Erb, Susan Simpson, Hale Fitzgerald, Audrey Champagne, Crystal Hancock, Robin Gagnon, Riley Northrop

PEMI-BAKER SOLID WASTE DISTRICT

2011 Annual Report

In 2011 the District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous wastes (HHW). The District held two (2) one-day collections, one in Littleton and the other in Plymouth. 136 vehicles were tallied at the two events. The decline in participation numbers from 2010 can be attributed to Tropical Storm Irene. The conditions during the collection were miserable and obviously had a major impact on turnout. In addition to the wastes dropped off by residents, a number of communities disposed of wastes that had been collected at their recycling facilities over the past year. Total costs for the program were \$17,028. The District was awarded a grant from the State of NH for \$6,223 and received \$80 from UNH Cooperative Extension to cover the cost of waste they brought to the collection. The net expenditure for the program was \$10,725 (a cost of \$.35 per resident).

The District also coordinated the pickup of fluorescent light bulbs, antifreeze, and oily/water wastes that were collected at individual recycling facilities in the District. Over 43,000 feet of straight fluorescent tubing, 1,100 compact fluorescents, and 2,300 gallons of antifreeze/oily water wastes were properly disposed of through this program.

In 2012, the District will again hold collections in Littleton and Plymouth. Dates are tentatively set for Sunday, August 26th in Littleton and Saturday, September 29th in Plymouth. Watch for more information and concrete dates in the spring. The District takes great effort to provide these collection programs in a cost effective means, but the reality is that they are very expensive to hold. At the same time, the State of NH's HHW grant program is under increasing funding pressure and there is no guarantee grants funds will be available in this or future years. Individual residents can help keep the District's disposal costs down and reduce the toxicity of the environment by remembering a few of these helpful tips: Buy only what you need. If you have leftover product, properly store it so it will last. Use biological controls and organic products for pests and diseases in the garden when feasible. Apply chemical pesticides only as a last resort and be sure to follow the directions on the label. Lastly, air-dry your leftover latex paint. When completely dried, latex paint maybe disposed of in your household trash.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste/recycling program, please contact the District at 838-6822 or by email at pemi_bakerswd@yahoo.com

Respectively Submitted,

Milton Ouellette, Jr., Chairman
Pemi-Baker Solid Waste District

WHITE MOUNTAIN MENTAL HEALTH and COMMON GROUND - 2011 Director's Report

This year Northern Human Services/White Mountain Mental Health has provided 16.66 hours of outpatient mental health services to 6 residents of Lyman who were either uninsured or under-insured. In addition, Common Ground, our program for persons living with a developmental disability, has provided a comprehensive array of supports to 90 residents of Grafton County.

The numbers above only tell part of the story. Access to mental health treatment is important, but the availability of a Community Mental Health Center in an emergency situation is equally crucial. Our 24/7 crises service, staffed by experienced, master's level clinicians and supported by board certified psychiatrists, means that any resident or visitor can receive a competent assessment, day or night, in the event of a suicidal or homicidal crisis. This year we have made these services available with no waiting, even in the middle of the night, through the use of video equipment at all local hospital emergency rooms.

As every town makes hard choices about how to allocate scarce resources, human service organizations are often "on the chopping block". Sadly, this is exactly the time when mental health care is most needed and least afforded, as individuals and families face job loss, relationship disruption and depression. Mental illness can be a fatal disease and the rate of suicide is on the rise. In addition to the terrible impact of a suicide, the cost of untreated mental illness to local towns in terms of police involvement, town welfare and public safety is significant.

Support from our towns has allowed us to continue to offer treatment on a sliding fee scale to anyone who comes to our door. Your support also allows us to intervene without any fee to tragic incidents in any of our communities - in schools, places of business or scenes of a natural disaster. We also respond, without cost, to situations of concern to local residents or law enforcement, both by providing emergency services and by providing consultation and support.

As always, we thank you for continuing to help us make these services available.

Respectfully submitted,

Jane C. MacKay
Area Director

**NORTH COUNTRY HOME HEALTH AND
HOSPICE AGENCY, INC.
Town of Lyman
2011**

North Country Home Health & Hospice Agency has been meeting the home health and hospice needs of the North Country since 1971.

North Country Home Health & Hospice Agency provides skilled services such as nurses, therapists, home health aides, medical social workers, and homemakers. Under our hospice program we also pay for medications for symptom relief, medical supplies and equipment, short term hospitalization and in-patient respite care, counseling and pastoral support. Hospice volunteers provide valuable support to those living with a life-limiting illness. Our Compassionate Care program provides limited amounts of skilled care, at no cost, to those who are not eligible for traditional hospice services. In 2011, we traveled 183,450 miles to provide 18,376 visits to the residents in our 20-Town service area.

North Country Home Health and Hospice relies on Town support and individual donations to help underwrite the cost of providing home health and hospice care to residents who are uninsured or underinsured. The Board of Directors and Staff of North Country Home Health & Hospice are well aware of the fiscal concerns facing most North Country Towns and are most grateful for your continued support during these challenging economic times.

Services provided to the Town of Lyman:

<u>Type of Care</u>	<u># of Visits</u>
Nursing	66
Physical/Occupational /Speech Therapy	118
Medical Social Service	1
Home Health Aide/Homemaker	<u>24</u>
Total	209

Miles Driven	2,847 Miles
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Hospice Volunteer Support

# of Clients	1
# of Hours	2

Respectfully submitted,

Elaine Bussey
Executive Director

ROSS AMBULANCE SERVICE

Thank you for the opportunity to serve the Town of Lyman in 2011. Ross Ambulance Service answered 1125 calls for service in 2011, 856 of which were emergency requests. Of the 856 emergencies 19 were in Lyman. Our average response time in Lyman from dispatch to responding was 1 minute. We responded to all emergencies with providers trained at the ALS (Advanced Life Support) level. Through our mutual aid agreements we responded to assist other ambulance services 47 times and received assistance 2 times. We also transferred 193 patients from Littleton Regional Hospital to other hospitals or healthcare facilities and transferred 29 patients from other healthcare facilities, not in our immediate coverage area.

In addition to responding for people who require transport to the hospital we standby for firefighters at major fires and assist people in their homes when called. We also provided a stand-by ambulance for the Littleton Crusaders football team home games.

Ross Ambulance Service also serves as a ride site for EMT & Paramedic students as well as provides job shadowing opportunities for students at the Hugh J. Gallen Vocational Center, allied health program.

Respectfully submitted,

Adam W. Smith, Manager
Ross Ambulance Service

AMERICAN RED CROSS

Twenty-four hours a day, 365 days a year, the American Red Cross stands ready to offer lifesaving programs thanks to the generosity of donors such as you.

In 2011 your giving of \$255.00 has aided the New Hampshire Red Cross as we prepare for and respond to countless crises in our state. From the fire just down the street, to the shelters opened during Hurricane Irene and October's massive snowstorm, the Red Cross provided hot meals, beverages and disaster relief supplies to over 4000 victims. Internationally, we are a member of more than 185 partner societies that work to bring relief and aid to those affected by disasters, humanitarian crises and disease.

In communities throughout New Hampshire, we offer training in CPR, first aid, water safety and babysitting. We provide blood services and help military service members and their families keep in contact during emergency situations. The range of services provided by the Red Cross ensures that no one is alone during their time of need. We are grateful for your contribution to the American Red Cross.

Respectfully submitted,

Stephanie Couturier
Chief Development Officer
American Red Cross NH Region

TRI-COUNTY COMMUNITY ACTION

Tri-County Community Action Program is a private, non-profit agency that is requesting, at your 2012 Town Meeting, \$1,150 in funding from the Town of Lyman to help support its Community Contact Division. The requested funds help with overhead expenses that the programs we administer do not cover.

The following is a report of services provided in fiscal year July 2010 - June 2011:

Service Provided	Households	Dollar Amount
Fuel Assistance	32	\$26,055.00
Electrical Assistance	22	8,663.00
Weatherization	1	5,018.00
Food Pantry (57 people receiving 3 days of food)	25	474.00

THROUGH THE EFFORTS OF TRI-COUNTY COMMUNITY ACTION, THE CITIZENS OF LYMAN HAVE RECEIVED A TOTAL OF \$40,210 IN ASSISTANCE.

Community Contact provides these and other necessary services for the less fortunate citizens in your town and surrounding vicinities. We are depending upon funding from your town and others countywide.

We sincerely appreciate the Town of Lyman's past support and look forward to our continuing partnership to provide essential services to your residents.

Sincerely,

Karen Hoyt

Littleton Community Contact Manager

AMMONOOSUC COMMUNITY HEALTH SERVICES

2011 Report

Ammonoosuc Community Health Services, Inc. (ACHS) is requesting an appropriation of \$800 from the Town of Lyman for 2012. This amount will help us to continue to provide high quality healthcare to our 152 Lyman patients and to reach more of those who are in need of our services.

ACHS has been a vital part of the community since 1975. While many of our services are paid for through Medicare, Medicaid and grants, we have seen our patient population increase substantially, especially the uninsured and under-insured, due to economic conditions. Unfortunately, our reimbursements through federal, state and county programs fall short of actual expenses, and further budget cuts at all levels are being considered.

ACHS serves 26 towns in northern Grafton and southern Coos counties and has sites located in Littleton, Franconia, Whitefield, Warren and Woodsville. As a Federally Qualified Health Center, ACHS provides comprehensive preventative and primary healthcare to anyone, regardless of their ability to pay. We are a vital resource to keeping our communities healthy. In return, we are asking the communities we serve to support us financially. Community Health Centers have a long history of being a financially sound investment. Without them, many of our patients would delay health care until it became an emergency situation, ending up in the emergency room, or admitted to a hospital, costing taxpayers substantially more.

In 2011, Ammonoosuc Community Health Services provided the following services:

- Total number of Unduplicated Medical Clients Served – 8,345
- Total number of medical visits – 28,514
- Pre-Natal Care
- Family Planning Services
- CFSP Food Distribution
- Oral Health Vouchers
- Well-child Services
- Breast & Cervical Cancer Screenings
- Support Services – Pregnancy & Beyond
- Support Services – Partners in Health
- Behavioral Health
- Chronic Disease Management
- Approximately \$723,494 in free and reduced cost drugs to low income patients

On behalf of Ammonoosuc Community Health Services' board of directors, staff and patients, we would like to thank you for considering our request.

Respectfully submitted,

Edward D. Shanshala II, MSHSA, MSED
Executive Director

Charles Thibodeau
ACHS Board of Directors President

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

2011 Report

Grafton County Senior Citizen's Council Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; operates adult in-home care from offices in Lebanon and Haverhill; and sponsors the Grafton County ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, counseling, elder care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2011, 26 older residents of Lyman were served by one or more of the Council's programs offered through the Littleton Area Senior Center; ServiceLink assisted eight Lyman residents:

- Older adults from Lyman enjoyed 372 balanced meals in the company of friends in the center's dining room.
- They received 1,915 hot, nourishing meals delivered to their homes by caring volunteers.
- Lyman residents utilized the Littleton transportation service on 21 occasions, and were assisted by the Littleton outreach worker on 5 occasions and by ServiceLink on 18 occasions.
- Lyman volunteers contributed 323.5 hours of time, energy and talent.

The cost to provide Council services for Lyman residents in 2011 was \$20,213.08.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. Lyman's population over the age of 60 has increased 88.5% over the past 20 years, according to U.S. Census data from 1990 to 2010.

Grafton County Senior Citizens Council very much appreciates Lyman's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Respectfully submitted,
Roberta Berner
Executive Director

NORTH COUNTRY COUNCIL, INC.

I would like to thank all of you for your support of the North Country Council this past year. It has been a difficult year for the Council and for our region. Cuts in the State and Federal government have made it a challenge to continue to provide a high quality of support for our region and the communities. However, we once again affirmed the Council's commitment to serve community and regional needs.

The Council continued to deliver planning and economic development services throughout the region. We have and we will continue to adjust our capacities to respond to the needs of the communities and you will see this in the programs that we will be introducing in the coming years. We have continued with our traditional programs in master planning, natural resource planning, Brownfields Assessments, energy planning and transportation planning, and these will continue to be a focus of North Country Council. We applied along with the eight other planning commissions in the State for funding from the U.S. Department of Housing and Urban Development through the Sustainable Communities Initiative which will provide additional resources to help the region and communities in the development of regional and community plans. Unfortunately we did not receive the award; however, we have applied this year and are more confident than ever we will receive the award.

In economic development we continue our strong relationship with the U.S. Department of Commerce Economic Development Administration (EDA) in bringing funding and project development to the region. We were awarded a grant to develop a reuse plan for the Groveton Mill and will be spending next year working with the community, the owner and the regional leaders to develop a use that will bring robust economic development to the region and, most importantly, jobs. Construction for an addition to the Dartmouth Regional Technology Center (DRTC) started this year and will be completed in 2012. DRTC has been and continues to be a wonderful economic driver for the state and is a national model for incubators. These along with other economic opportunities will continue to be a focus in the coming year.

Again, thank you for all of your support for the Council. I hope that I and my staff can continue to be of service to your community. The Council is here to serve you. It is your organization. Our staff and Board are committed to responding to community needs. If there is a project or a need in your town, please call us. We are dedicated to both supporting our individual towns and promoting regional unity in the North Country. Thank you for the privilege of allowing me to serve as your Executive Director.

Respectfully submitted,

Michael King
Executive Director

BOYS & GIRLS CLUB OF THE NORTH COUNTRY

The Board of Directors and the greater North Country community are celebrating what many feel is the most successful after-school program ever developed in the North Country and also the seventh year of the existence of the Boys & Girls Club of the North Country (BGCNC).

The BGCNC provides over 100 area children, in grades 2 through 7, a safe place to socialize, learn new skills, have new experiences, and receive tutoring and homework assistance and realize that the community cares about them. Many of these children would be home alone, if it were not for our Boys & Girls Club.

As of now, there are 3 Lyman children enrolled as members in the Club this year.

We are here to stay in the North Country and have recently made a commitment to purchase the building in which we are located. Children and families will be able to count on our being here for them for many years to come.

The continued support of the community is essential to the success of this wonderful program. We have appreciated your support in the past and hope that you will continue to support us so that we may, in turn, support the youth of our community.

Respectfully submitted,

Dee McKown

SUPPORT CENTER AT BURCH HOUSE

The Support Center at Burch House is a private, non-profit agency that provides direct services and emergency shelter to victims of domestic and sexual violence and stalking in Northern Grafton County. We respectfully request that you place \$270 in funding, the equivalent of .50 per resident, either in your 2012 budget or on the 2012 town warrant to support the essential services that we provide in your community.

In fiscal year 2011, the Support Center at Burch House provided services to 444 victims of violence in our catchment area, including the Town of Lyman. Our agency also responded to 457 requests from the larger community for information, referrals, food pantry items, and general assistance. All of our services are provided at no cost to the recipient.

Support Center at Burch House Services FY11

Victims Served by Crime Type:

Domestic Violence: 321 Sexual Assault: 89 Stalking: 20 Other DV Related Crimes: 14 **TOTAL: 444**

Hours of Service to Victims: 2,691 Hours of Service to the Community: 10,105

<u>Services Provided by Type:</u>	<u># Served</u>	<u>Units of Service</u>	<u>Value/ Unit</u>	<u>Total</u>	
<u>Shelter Services</u>					
Shelter bednights (incl. food, utilities, supplies, staff)	51	3,666	\$75	\$274,950	
<u>Direct Services- non-shelter</u>					
Crisis Counseling/ Hotline Calls	308	4,845	\$15	\$72,675	
Counseling and Support Services	321	786	\$15	\$11,790	
Legal/Court Advocacy	355	723	\$15	\$10,845	
Medical/Police & other advocacy	213	527	\$15	\$7,905	
Case Management/Support	318	641	\$15	\$9,615	
Support Group	46	368	\$15	\$5,520	
Information and referral services	712	2,120	\$15	\$31,800	
School Prevention Programs*	715	1,756	\$18	\$31,608	*Violence Prevention grades 2-12
Professional Trainings**	60	360	\$18	\$6,480	**Trainings to Community
Food Pantry/Material goods ^	531	4,779	\$3	\$14,337	^meals as unit of service
Transportation ^^	.79	4,740	\$1.50	\$7,110	^^miles as unit of service
GRAND TOTAL:	3,709	25,311		\$484,635	

With the support of the Town of Lyman and other municipalities in our service area, we can continue to provide high quality services to those in need. We sincerely appreciate your support and thank the citizens of Lyman in advance for their consideration.

Respectfully submitted,

Jeanne L. Robillard

Director, Support Center at Burch House

LYMAN DOG POLICY

(Adopted by the Board of Selectmen 1-11-99)

As required by RSA 466:1, all dogs are to be licensed by April 30th of each year. A current rabies vaccination certificate must be presented at time of licensing. If requesting the reduced fee for a neutered animal, verification of neutering/spaying is required. The month of May is a grace period. However, any owner of a dog not licensed by June 1st, under RSA 466:13, is required to pay civil forfeiture to the Town of Lyman within 96 hours of the date and time notice is given. Any person who fails to pay the forfeiture within the allotted amount of time will be issued a summons to District Court. At the time that the forfeiture is paid, the dog owner will also be required to obtain a license for the dog(s). Pursuant to RSA 466:1 and RSA 466:4, a current rabies vaccination, and if requesting the lower neutered license fee, either spaying or neutering certificate is required. Owner is responsible for maintaining these documents in his/her possession. There is a \$1/month late charge after June 1st as well as the forfeiture fee. All costs and fees for certified mailing will be paid by the fined dog owner.

RSA 31:II (a)-(g) defines dogs that are a menace, a nuisance or vicious.

Lyman does have a leash law. The Town of Lyman at a "special election" held on November 4, 1980, adopted RSA 466:30-a, "Dog Control Law." "Notwithstanding any other provisions of this chapter, it shall be unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such. For the purpose of this section, 'accompanied' means that the owner or custodian must be able to see or hear, or both, or have reasonable knowledge of where the dog is hunting, herding, or training. Nothing herein shall mean that the dog must be within sight at all times. In this section, 'at large' means off the premises of the owner or keeper and not under control of any person by means of personal presence and attention as will reasonably control the conduct of such dog, unless accompanied by the owner or custodian."

All complaints related to animals must be submitted in writing, signed and dated, to the Board of Selectmen. Upon submission of such complaint, the Board will contact the animal control officer as required.

Lyman Board of Selectmen

Policy adopted 1-31-99

RSA's are available for reference at the Town office.

NOTICE

Restoration of Involuntarily Merged Lots

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.

**BIRTHS REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2011**

Date Of Birth	Name Of Child	Name Of Father & Mother's Name
January 05, 2011	Mason Dale Colby	Michael Colby Catherine Colby
March 16, 2011	Heidi Ann Wohlleb	Brian Wohlleb Jodi Fleurie-Wohlleb
December 26, 2011	Grace Mae Aldrich	Todd Aldrich Wendy Welch

**MARRIAGES REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2011**

Date Of Marriage	Name and Surname Of Groom & Bride	Residence of Each At Time Of Marriage
October 01, 2011	Gary L. Williams Lori M. Hubbard	Lyman, NH Lyman, NH
November 26, 2011	Jason C. Birmingham Hallie V.F. Wheeler	Portland, ME Portland, ME

**DEATHS REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2011**

Date Of Death	Name & Surname Of Deceased	Name & Surname Of Father	Maiden Name Of Mother
July 19, 2011	Frederic Winslow	Irving Winslow	Bell Wanzer
October 01, 2011	Michael Lord	William Lord	Lorrel Tetreault
November 29, 2011	Carl Hamby	George Hamby	Ethel Helton

